



School: Phoenix Infant and Nursery
Meeting title: Spring term meeting of the governing body
Date and time: Tuesday, 30 June, 2020
Location: Via Microsoft Teams

Membership

	Mr D Colyer (Chair)
	Mr J Saunders
	Mr A Dunn
A	Ms G Collins
	Miss H Derby
	Mrs L Harper (headteacher)
	Ms L George
	Mrs A Scrivens-Sabin
	Mrs S Hand (vice-chair)
	Mrs N Broad
	Ms H Rylands
	Miss Tanya Jones
	1 x co-opted vacancy
	1 x parent vacancy
	 Mrs K Waldron (Clerk to the governors)

Action

GB/19/20 Apologies for absence

There were no apologies for absence, Ms Collins was not present at the meeting.

GB/020/20 Declaration of interest

There were no declarations of interest for any items on the agenda. Mrs Harper reminded governors that business interests can be recorded on Governor Hub.

GB/21/20 Review of membership

Vacancies

Noted that there is one parent vacancy and one co-opted vacancy. It was agreed that the parent election should be conducted in September.

GB/22/20 Minutes of the previous meeting

Spring term meeting

The minutes of the Spring term meeting held on [] 2020 having been previously circulated were confirmed and would be signed by the Chair at the next in person meeting.

Matters arising

Safeguarding audit – most audits had now been completed the remaining governors were requested to complete these.

Safeguarding audit - this was still outstanding. The headteacher will contact Ms Sabin to try and arrange a virtual meeting before the end of time.
skills audit - most now in. remaining governors .

GB/23/20 *Review of minutes and approval of policies from committees and working parties*

PPS Finance and pps minutes have been shared.

PPS - headteacher. Lisa gave in-depth update on covid 19 which is now in full governors report and most stuff is in there. Safeguarding during closure and now in full headteacher's report with further analysis. Wellbeing – looked at staff. Communication identified as most important, emails, weekly virtually , social whatsapp and quizzes.

Llisa attended LA wellbeing training today and got further strategies for this and generally

Request at that meeting, something similar , for headteachers. Staffing update again in full governor report.

Nicola spoke about PP again in HT. 43 for FSM and may still go up, as a result of redundancies, policies SRE shared on governor hub everyone at meeting and full governors need to approve.

RHSE attended by lisa, and Nicola and lisa attended governor training today.

Finance

isa - explored governors outturn statement. See below. External audit review, tanya submitted questions prior to meeting and tanya further fed into audit and report and that is on governor hub. **Recommend approve that audit**

Health and safety issues, and risk assessment and financial perspective. Can't claim a great deal back. Loss of income maybe but not definite through lunch term provision at nursery and nursery. Saving on supply though.

Next year - DfE catch up programmes is only subsidised

Finance policy - **APPROVED**

GB/24/20 **Financial reporting**

- Governors consistent financial reporting out-turn statement including the intended use of balances (BO2) return

Discussed in full governors and agreed balance from last year's budget, 4.13% of budget carryforward. Maintain the staffing that we have will be spent on. Sent off to LA.

GB/25/20 **Headteacher's report**

Pupil attendance continually rising and 82% back in school eligible, maybe 88% next week. Resilience work has really helped children been great back in place. Real trust in headteacher, nicola said.

David asked about response of children to school? Fine a lot of them like the smaller bubbles. David what size is bubbles keyworker 15, others 11,12. Some started with only 4. Parents responded well. Helen derby yes she agrees well done.

September 88% come in 12% that haven't come in since March. Data is being submitted to LA though we don't have to.

Hands up bulletin – LA .

Safeguarding - staff have undertaken lots of training in this area. Including FGM, CSE, domestic violence, trauma, and adverse child experiences very useful. Lisa continued to attend child protection meetings and good liaison with social care. CPOMS being used will discuss with Anna.

CPD – lots of CPD, vulnerable children risk assessments done and shared with LA and SEN children. Two laptops for children with social workers, she is following up about other children that should have them

Transition still happening – lots of virtual. Lots of internet resources on website, cl

Reception coming in challenge, F2 team have worked hard to develop links with the 30 new families

Stay and play first few days in september

Health and safety – google questionnaire used with parents, very useful. Used for keyworkers who needs a place how parents

Danielle resigning - mrs moretta job share

Well down farham farouq NQT completely successfully and starting next week well done to nicola as his mentor.

Parent views and support – exceptional . some comments about 90 made. she will collate these

Wellbeing – continuing next year and is huge

Looking forward SIP. Curriculum will be huge, exploring recovery curriculum.

INSET day further explore that. SIP learning behaviour and wellbeing focus

RHSE – exploring what we deliver regarding relationships and health education.

Governors – thanked for support, those bulletins issued by LA are very useful and they will help you keep ahead of

Thank you for the children .

Tanya - risk with summer born – big difference between 4 and 5. Anya - impact on attendance having all those summer born. Yes it will be Lisa, they get the same letters but I can't enforce it. Also missed 6 months of being in a setting.

Tanya can we have an item on next meeting - re the summer borns.

Buildings maintenance

Andy dunn - LA have done survey on heating and water systems and they are well below standard . they are safe but not reliable and expensvie to run. So looking at new system from the road getting rid of tank on roof, take boiler out which is 14 years old with two new ones so got a back up. So nearly every room in school have ceiling removed for new pipework, start in summer holidays if possible. Four weeks into summer holidays. If can't be finished will be done in October half time.

Sportssafe reviewed play equipment - found that two of large wooden sports trim trail and activity tower in nursery been condemned due to rot in the wood. Trim trail is repairable - 500 to 600. Would then need to be reinspected for serviceability certificate. Tower in nursery playground beyond repair, remove it ourselves and just having a space. Play surface in nursery still needs replacing - so this might be opportunity to replace.

No longer cost effective to repair, computer and laptops replacement on hold and flooring underway asap. Mrs harper. Gives scope for change. Sonya will come and have a look tomorrow am.

David will we need 3 quotes? Ye sbut they were from last year. Rhino play we decided on last year. But will get more quotes now IH

Extra work done for children coming back, mid day helped with extra cleaning on a voluntary basis. On a voluntary basis.. governors expressed their thanks.

re

The Headteacher's report had previously been uploaded to Governor Hub. Mrs Harper advised that this term had been overtaken by the current pandemic and the action had been taken to ensure the school remained open for those families whose children would still attend and that provision was made for work for children not attending and vulnerable pupils.

Mrs Harper advised that attendance was very strong at 96.7% up to closure of the school there was uncertainty around what data would will be reported and how this will look.

Governors were asked to submit any questions on the report via governor hub.

GB/26/20 Update on appraisal process for headteacher and staff

Staff reviews were completed in the Spring term and new targets will be set before autumn half term.

GB/27//20 Information from the Corporate Director for consideration and action

Nottinghamshire's Special Educational Needs and Disabilities Policy (2020

-

2023)

This is a new policy though the County Council did have a policy on inclusion which was written over ten years ago and

The Policy reflects the changing landscape of SEND following the Children and Families Act (2014).

Key changes resulting from the Act included:

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The last few years has seen a significant increase in the demand for SEND services and provision,

The

new SEND

Policy

sets out the vision for Nottinghamshire

, as well as our values and principles

and the essential outcomes required to achieve them.

Action for governors

Questions Governors will

want to ask:

(1)

Is your school's approach to supporting children and young people with SEND consistent with the

values and principles of the

Nottinghamshire

SEND Policy?

(2)

Does your school's own SEND Policy require updating considering the new Nottinghamshire

County Council's SEND Policy?

(3)

How inclusive is your school? What could be done to improve inclusive practice across the

school?

(4)

How does your school implement the graduated response

(for further information please follow

this
link and click on SEN Support)
for children and young people with SEND?

(5)
Are
the
reviews

*

undertaken in your school person centred and actively involve parents / carers
and children and young people wherever possible?

The
outcome of the review made
several

recommendations around engagement with parents and carers,
the quality of SEND provision and the strategy for delivering provision to SEND
pupils. The Local

Authority consulted with parents and key stakeholders on the recommendations
which informed the

new
SEND policy for Nottinghamshire.

Equal
opportunities implications

paul we are on in line. Gone through it

done in October as family of school SEN.

Improving Educational Opportunities for All Strategy

A Strategy for Improving Educational Opportunities for All (IEOfA) was approved by Policy Committee in January 2020, following an extensive and productive consultation. This strategy has now replaced the Closing the Educational Gaps Strategy (2012) and provides an effective response to new priorities surrounding social mobility. The strategy reflects issues outlined in national reports (referenced below in background information), which recognises the central role that education plays in breaking down the barriers to social mobility. The strategy clearly sets out the County Council's promises, priorities and expected outcomes in relation to improving educational opportunities for Nottinghamshire's children and young people. The IEOfA Strategy will have a focus on the most vulnerable and disadvantaged, particularly those children and young people with Special Educational Needs and Disability, those eligible for Free School Meals (FSM), those children and young people who are looked after as well as care leavers. This is in recognition that disadvantaged children and young people are less likely to fulfil their academic potential, secure employment and gain a future emotional and financial security. The IEOfA Strategy will build upon the successes of the Closing the Educational Gaps Strategy (2012) by continuing to work in partnership across the county with learning providers, alongside key services and partners and, of course, with children, young people and their families.

Action for governors Questions governors will want to ask:

a) Which groups of pupils are currently most at risk of under-achievement in this school? b) What are the barriers to learning for our most disadvantaged and vulnerable pupils?

c) What additional provision / opportunities are we providing so that they can succeed and what is the evidence base for these chosen approaches? d) How are staff engaging with parents to improve outcomes?

e) How can I fulfil an “advocacy” role on behalf of the vulnerable pupils in order to further raise their aspirations, ensure good access and improve achievement and progress? Background information: The Social Mobility Commission’s “State of the Nation Report” (November 2017) ranked all English local authorities into hotspots and coldspots based on social mobility outcomes from early years through to working lives. The East Midlands was the country’s lowest performing area, and, Nottinghamshire, six of the seven districts were ranked as coldspots (low social mobility outcomes). The Council’s own Plan “Your Nottinghamshire, Your Future” understands the need to break down barriers that hold people back at every stage of their life. It recognises that everyone deserves a chance to go as far as their hard work and talent can take them. The new strategy will act as a framework for this plan and its vision where “all children have the same opportunities and life chances.” The Council’s Plan, the vision of “A great place to bring up your family” acknowledges the importance of giving children the best possible start in life and the opportunity to attend good schools. The Strategy has an enhanced focus on the “readiness to learn” agenda, striving to ensure the development of emotional health and wellbeing, independence, self-esteem and the desire to succeed. “A great place to fulfil your ambition” aims to increase the number of young people who leave education with better qualifications and skills, and are thus able to find higher paid, more skilled jobs. The IEOFA Strategy focusses particularly on maximising partnership working across the secondary and post 16 sectors to improve pathways into adulthood and employment. “A great place to grow your business” acknowledges the need for a skilled workforce. It identifies the importance of ensuring the skills taught in our schools and colleges match the needs of local businesses and so support the ambitions of our young people. The IEOFA Strategy will develop active partnership links with local businesses, services and key partners, especially learning providers and employers. A successful and well-attended ‘Skills and Employability Summit’ was held in November 2019 which brought together local business leaders and learning providers from both Ashfield and Mansfield. Background Paper: Nottinghamshire County Council Plan 2017-20, ‘Your Nottinghamshire, Your Future’ <https://www.nottinghamshire.gov.uk/council-and-democracy/plans-policies-assessments/consultations> for consideration and action

Improving Educational Opportunities for all.

Nottinghamshire’s Special Educational Needs and Disabilities Policy (2020-2023)

Families have been

GB/28/20

Communication

From the chair – Mr Colyer gave thanks on behalf on the governing body to all staff, parents/carers and pupils for their efforts during this difficult term.

From the headteacher – The headteacher commended the hard work of all staff.

From the clerk – the clerk advised that there were two newsletters available on governor hub.

GB/29/30 INSET days

The following inset days were approved.

1st September 2020 admin,
Monday 2nd November 2020,
Friday 12th February 2021
Friday 9th July 2021
Wednesday 28th July 2021 – to be replaced with twilight sessions.

GB/30/20 Governing Monitoring

There have been no formal monitoring visits during lockdown, Communication has taken place via governor hub and newsletters Some governors have been into school.

GB/31/20 Evidence of governing body impact on school improvement and review of how the governing body has held the school leaders to account

~~Quesinos on budget, govnoer hub and updates on governor hub and meials and nCC emails. Very useful.~~

~~Sonya and David – discussed with lisa, about return to school.~~

GB/32/20 Confirmation of Dates

The following dates were agreed all meetings to start at 6.30pm

Tues 17 November 2020
Tues 31 March 2021
Tues 29 June 2021

GB/33/20 Determination of confidentiality of business

It was

Resolved

That all papers and reports be made available as necessary. With the exception of confidential items in the Headteacher's report relating to staff or pupils where either were identifiable

The meeting closed at 7.40 pm

Signed..... (Chair) Date